

Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



**BOARD OF TRUSTEES
WORK SESSION
6:00 PM, APRIL 12, 2018
BOARD ROOM
GORDON M. ANDERSON LEADERSHIP CENTER
16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090**

MINUTES

I. Call to Order

President Rhonda Newhouse called the Work Session of the Spring Independent School District Board of Trustees to order at 6:02 PM on April 12, 2018, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Rhonda Newhouse, President
Jana Gonzales, Vice President
Donald Davis, Secretary
Justine Durant, Assistant Secretary
Dr. Deborah Jensen
Chris Bell

Members Absent:

Winford Adams, Jr.

Others Present:

Rodney Watson, Superintendent of Schools
Victor Mitchell, Chief of Police
Julie Hill, Chief of Staff
Lupita Hinojosa, Chief of School Leadership and Student Support Services
Lauren Topek, Chief of Curriculum, Instruction and Assessment
Mark Miranda, Chief Operations Officer
Deeone McKeithan, Chief Human Resources Officer
Ann Westbrook, Chief Financial Officer
Tiffany Dunne-Oldfield, Chief Communications Officer
Jeremy Binkley, Legal Officer
Jason Sheffer, Director of Board Services

II. Minutes from Prior Meetings

A. Review and Approval of Minutes from the Following Meetings:

1. March 3, 2018 Board Workshop
2. March 8, 2018 Board Work Session
3. March 20, 2018 Regular Board Meeting

III. Opening Remarks

A. Superintendent of Schools

Dr. Rodney Watson highlighted the presentations that would follow on the agenda on literacy and attendance, the Middle School #8 Replacement Design, and the 2018-2019 budget.

To accommodate some out of town and local guest presenters, some items were moved up on the agenda.

IV. Chief of Staff

A. Amendment to Current Contract Between Spring ISD and Houghton Mifflin Harcourt for Professional Development Services

Chief Julie Hill introduced the Amendment to Current Contract Between Spring ISD and Houghton Mifflin Harcourt (HMH) for Professional Development Services. The amendment expands the partnership with the International Center for Leadership in Education (ICLE), a division of HMH, to assist Spring ISD with comprehensive implementation of its new curriculum through job-embedded coaching of campus administrators and teachers. Ashley Sladeczek, North Central Texas Sales Representative with Houghton Mifflin Harcourt, presented information regarding the partnership with Spring ISD and the professional services they provide including Data Teams, Curriculum Design and Assessment, Instructional Excellence, Planning and Advisory Services, Leadership Development, and Systemwide Improvement. Trustee Jensen moved that the Board of Trustees approve the amendment to the contract between Houghton Mifflin Harcourt and Spring Independent School District, as presented by the administration. Trustee Bell seconded the motion and the motion carried 5 to 1 with Trustee Durant abstaining.

V. Chief Financial Officer

A. 2018-2019 Budget Discussion

Chief Ann Westbrooks led a preliminary discussion regarding the development of the 2018-2019 budget. The discussion included budget priorities, the budget development process, proposed staff positions (Full-time Library Media Specialists, Student Information Management Specialist), and stipends for Community Based Instruction teachers and English as a Second Language teachers. Principals Dr. George Flores, Dr. Robert Long, Keisha Williams, Dr. H.P. Hyder, and Dr. Berkly Hernandez-Owolabi, who are members of the Principal Advisory Committee, discussed their contribution and recommendations to the staffing and stipend proposals.

VI. Presentations

A. Middle School #8 Replacement School Design

Chief Mark Miranda introduced the Middle School #8 Replacement School Design. Scott Klaus, Senior Associate, and Rayce Boyter, Principal with Stantec architecture firm, presented the design of Middle School #8. Dr. Joe Clark, Director of Performing and Visual Arts, Dr. Hafedh Azaiez, Assistant Superintendent of Administration, and Dr. Ben Bostick, Principal of Dueitt Middle School, discussed the staff input that went into the design development of Middle School #8.

President Newhouse recessed the meeting for a short break at 8:19 PM.

President Newhouse reconvened the meeting at 8:30 PM.

B. EVERY day counts. Attendance Matters – Spring Independent School District's Attendance Initiative

Chief Lupita Hinojosa presented an update on the District's attendance rate and enrollment. The presentation included schools leading the District in attendance and last year versus current year homeless rates.

VII. Chief of Operations

A. 2018-2019 Instructional Materials Allotment and TEKS Certification

Chief Mark Miranda presented information regarding the Instructional Materials Allotment and TEKS Certification. Districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all of the Texas Essential Knowledge and Skills (TEKS).

B. Approval of Construction Costs for 420 Lockhaven

Chief Mark Miranda presented information regarding the construction costs for 420 Lockhaven. The Board was asked to approve construction costs and related budgets comprised of the guaranteed maximum price proposal in an amount not to exceed \$3,906,916 and authorize the Superintendent of Schools or a designee to negotiate, execute, and amend all related contracts for the construction manager-at-risk contract for 420 Lockhaven, effective April 18, 2018.

VIII. Chief of School Leadership and Student Support Services

A. Amendment to Memorandum of Understanding between EMERGE Fellowship and Spring Independent School District

Chief Lupita Hinojosa presented information regarding Amendment Number 1 to the Memorandum of Understanding between EMERGE Fellowship and Spring Independent School District. Amendment Number 1 modifies the services contract start date from August 1, 2018 to April 13, 2018 for an additional cost of \$7,111. Trustee Gonzales moved that the Board of Trustees approve the Amendment Number 1 to the Memorandum of Understanding between EMERGE Fellowship and Spring Independent School District, as presented by the administration. Trustee Davis seconded the motion and the motion carried unanimously.

IX. Chief of Staff

A. Second Reading of Proposed Revisions to Board Policy CW(LOCAL) – NAMING FACILITIES

Chief Julie Hill presented the second reading of proposed revisions to Board Policy CW(LOCAL).

B. First Reading of Proposed Revisions to Board Policy DFBB(LOCAL) – TERM CONTRACTS – NONRENEWAL

Chief Julie Hill presented the first reading of proposed revisions to Board Policy DFBB(LOCAL).

C. Notification of Legal Policies Revised by the Texas Association of School Boards (TASB) in Update 110

Chief Julie Hill presented information regarding Legal Policies revised in TASB Update 110.

D. Notification of Policy Provisions Added or Replaced by the Texas Association of School Boards (TASB) in Update 110

Chief Julie Hill presented information regarding Policy Provisions revised in TASB Update 110.

E. First Reading of TASB Local Update 110 – Proposed Revisions Affecting the Following Board Policies

Chief Julie Hill presented the first reading of Local Policies revised in TASB Update 110.

1. BBB(LOCAL) – BOARD MEMBERS – ELECTIONS
2. BBBA(LOCAL) – ELECTIONS – CONDUCTING ELECTIONS
3. BBBB(LOCAL) – ELECTIONS – CAMPAIGN ETHICS

F. First Reading of TASB Proposed Revisions to Board Policy BBA(LOCAL) – BOARD MEMBERS – ELIGIBILITY/QUALIFICATIONS

Chief Julie Hill presented the first reading of proposed revisions to Board Policy BBA(LOCAL).

X. Chief Financial Officer

A. Taxpayer Refunds

Chief Ann Westbrooks presented information regarding Taxpayer Refunds. The Board was presented with a report consisting of refunds exceeding \$500.

B. Report of Purchasing Cooperative Purchases Exceeding \$50,000

Chief Ann Westbrooks presented information regarding the Report of Purchasing Cooperative Purchases Exceeding \$50,000. The Board was presented with a report consisting of purchases exceeding \$50,000 that were made by the District through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
03/08/2018	Westco Ventures, LLC	Learning Center Renovations	\$250,000

C. Report of Agreement Renewals Exceeding \$50,000

Chief Ann Westbrooks presented information regarding the Report of Agreement Renewals Exceeding \$50,000. There were no agreement renewals to report.

D. Request for Proposal #18-017 – Bottled Drinking Water

Chief Ann Westbrooks presented information on Request for Proposal #18-017 – Bottled Drinking Water. The RFP identified a supplier for the purchase of bottled drinking water to be used by the Child Nutrition Department.

E. Request for Proposal #18-013 – CMAR- Package "G" Special Program Middle School

Chief Ann Westbrooks presented information on Request for Proposal #18-013 – CMAR- Package "G" Special Program Middle School. The recommendation would authorize the Superintendent of Schools or a designee to negotiate, execute, and amend contracts with the CMAR firm for the project and fees.

F. Request for Proposal #18-014 – CMAR- Package "H" Dekaney High School Ninth Grade Center

Chief Ann Westbrooks presented information on Request for Proposal #18-014 – CMAR- Package "H" Dekaney High School Ninth Grade Center. The recommendation would authorize the Superintendent of Schools or a designee to negotiate, execute, and amend contracts with the CMAR firm for the project and fees.

G. Request for Proposal #18-022 – CMAR- Package "E" Wells Middle School and Link Elementary

Chief Ann Westbrook presented information on Request for Proposal #18-022 – CMAR- Package "E" Wells Middle School and Link Elementary. The recommendation would authorize the Superintendent of Schools or a designee to negotiate, execute, and amend contracts with the CMAR firm for the project and fees.

H. Request for Proposal #18-023 – CMAR- Package "F" Dueitt and Twin Creeks Middle Schools

Chief Ann Westbrook presented information on Request for Proposal #18-023 – CMAR- Package "F" Dueitt and Twin Creeks Middle Schools. The recommendation would authorize the Superintendent of Schools or a designee to negotiate, execute, and amend contracts with the CMAR firm for the project and fees.

XI. Closed Session

President Newhouse recessed the open session at 9:27 PM for the purpose of entering into closed session pursuant to the following provisions of the Texas Open Meetings Act:

- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property
- C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee
 - 1. The Board will deliberate regarding the Superintendent's evaluation
 - 2. The Board will deliberate on employees nominated for special recognition
 - 3. The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract
 - 4. The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses
 - 5. The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, and final orders for employees on term and probationary contracts previously proposed for termination
 - 6. The Board will deliberate on recommendations for the proposed termination of employees on probationary contracts and nonrenewal of employees on term contracts, effective at the end of the contract period
- D. Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices

XII. Action on Closed Session Items

President Newhouse reconvened the open session at 9:52 PM.

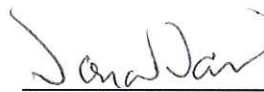
A.. Trustee Jensen moved that the Board approve the Resolution to nominate Dr. Rodney Watson for the Texas Association of School Boards Superintendent of the Year. Trustee Davis seconded the motion and the motion carried unanimously.

XIII. Adjournment

On a motion by Trustee Durant, seconded by Trustee Gonzales, the Board unanimously adjourned the meeting at 9:53 PM.



Rhonda R. Newhouse, President



Donald Davis, Secretary